- 1) Škoda B2B Portal Applications
- 2) In the application catalog, find the Financial Portal NEW and click on the tile with the application

SKO B2B Por	DA Information Applications Requests	Users Organizations	Utilities 🗸		en 🗸 🍞 🛗 Q
	Application				
	Application catalog Managed applic	cations			
	Name / application code Financial portal NEW	Category	~	Only my applications	Q Search
	Financial portal NEW				
	FINPORT				
	Other				
	Application for communication of financial data for ŠKODA AUTO partners.				
	MY APPLICATIONS				

3) At the bottom of the page, click on "New request"



4) Select the PARTNER role and click "Apply"

Standard groups

Accountant	Group for ŠKODA AUTO accountants to change identity and check data					
Partner	Group for user from partner organization.					
O Partner - read	Partner user who will have read-only partner data available. Users with this role will not be allowed to change the data.					
Readonly	The ŠKODA AUTO user, who will have a "Change Identity" case, will be able to view partner data without the possibility to change the data.					
ServiceDesk	Group for ServiceDesk department to check the application status.					
Administrator groups						



5) Provide a reason below and click "Send"

Request details

Reason *				
The maximum file size is 1 MB	+ Upload			
		Cancel	end and create another	Send